

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Monday, August 29, 2011**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL:**

***(Voting)***

Jeff Agee-Aguayo	_____	Tom Klimek	_____X
Bill Balke – Vice-Chair	_____	Brian Lamers - Chair	_____X
Bob Bartelt	_____	Doug Martin	_____X
Craig Berndt	_____X	Tom Miller	_____
Graham Callis	_____X	Rebecca Nyberg	_____X
Mike Finn	_____	Eric Rakers	_____X
Steve Grenier	_____X	Derek Weyer	_____
Ed Kazik	_____X	Tom Wittig	_____X

***(Non-voting)***

Alexis Kuklenski (FHWA – Madison)	_____
John Nordbo (WisDOT – Madison)	_____
Aileen Switzer (WisDOT – Madison)	_____
William Wheeler (FTA Region 5)	_____

**Others Present:** Lisa J. Conard, Gail Garrity-Reed, and Cole Runge.

**ORDER OF BUSINESS:**

B. Lamers called the meeting to order at 10:00 a.m.

1. Approval of the March 17, 2011, Transportation Subcommittee meeting minutes.

A motion was made by S. Grenier, seconded by C. Berndt, to approve the March 17, 2011, Transportation Subcommittee meeting minutes. Motion carried.

2. Recommendation to the BCPC Board of Directors regarding the 2012 Transportation Planning Work Program.

In addition to normal work program tasks, C. Runge reviewed the following:

- MPO Long-Range Transportation Plan Performance Measures Implementation. The MPO's Long-Range Transportation Plan Update that was adopted by the Brown County Planning Commission Board of Directors (MPO Policy Board) on November 3, 2010, includes a list of transportation system performance measures. These measures address transportation facilities, transit operations, transit capital, specialized transportation services, safety, system operations and congestion management, environmental justice, and implementation of adopted plans and studies
- 2009-2013 Transit Development Plan (TDP) Implementation. In 2011, MPO staff will continue to work with Green Bay Metro, the metropolitan area communities, the public, and many other organizations and agencies to continue implementing the 2009-2013 TDP's

recommendations. MPO staff will also begin preparing for the development of the next TDP in 2013.

- Bicycle and Pedestrian Facility Inventory and Model Ordinance Development. In 2012, MPO staff will help the BCPC finish a bicycle and pedestrian facility inventory and gap analysis of the metropolitan area. This project will create a model site design review ordinance that can be used by communities to promote bicycle- and pedestrian-friendly developments. The final product will also include a best practices guide that includes diagrams, pictures, and three-dimensional renderings of sites that can be easily and safely reached by bicyclists and pedestrians.
- Urbanized Area and Metropolitan Planning Area Boundary Updates. The US Census Bureau released block-level population data from the 2010 US Census in the spring of 2011. By the spring of 2012, the Census Bureau is expected to identify and release the areas of urbanization that MPOs must use to define their new Urbanized Area and Metropolitan Planning Area Boundaries. After the Green Bay MPO receives its area of urbanization in 2012, staff will work with representatives of WisDOT and FHWA to define the MPO's 2010 Urbanized Area Boundary and 2045 Metropolitan Planning Area Boundary. These boundaries will then be presented to the MPO's Technical Advisory Committee and Policy Board for approval.
- Urban Functional Classification System Update. After the Green Bay MPO's new Urbanized Area Boundary is defined and approved, staff will work with WisDOT and FHWA representatives to update the streets and highways that are included on the urban functional classification system. The updated urban system will then be presented to the MPO's Technical Advisory Committee and Policy Board for approval.
- Environmental Impact Statement for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area (Non-MPO Activity). In 2011, MPO staff continued to develop an EIS to identify a preferred method of handling projected transportation demand in the southern portion of the Green Bay Metropolitan Area. Staff will continue to work with WisDOT, FHWA, the project's cooperating and participating agencies, the Stakeholder Committee, and the public to complete the Draft EIS. Some of the work that will occur in 2012 includes identifying a preferred alternative and completing the draft environmental document.

A motion was made by T. Klimek, seconded by E. Kazik, to recommend approval of the 2012 Transportation Planning Work Program to the BCPC Board of Directors. Motion carried.

3. Recommendation to the BCPC Board of Directors regarding the 2012-2016 Transportation Improvement Program for the Green Bay Urbanized Area.

L. Conard stated that a public hearing was held before the BCPC Board of Directors (MPO Policy Board) the evening of August 3 and a 30-day public review period was held regarding the TIP. Staff did not receive any comments.

L. Conard stated that staff has updated the TIP to reflect the addition of 2016 projects and changes in the 2012-2015 program.

L. Conard referred the subcommittee to table B-12. WisDOT staff has estimated the STP-Urban allocation for the Green Bay Urbanized Area to be approximately \$2,500,000 for the years 2015-2016.

Staff has conducted a review of projects eligible for STP-Urban funds and developed funding scenarios.

L. Conard stated staff is recommending scenario #2 which includes the following projects:

**Gray Street – Dousman Street to Velp Avenue – reconstruction with shared outside land with sidewalks present**

Project Cost: \$2,062,500

Eligible Funding: \$1,650,000 (80%)

Recommended Funding: **\$1,650,000** (80%)

**Greene Avenue – Libal Street to East River Drive – reconstruction with bike lanes and sidewalk on the south side of the street**

Project Cost: \$381,850

Eligible Funding: \$305,480 (80%)

Recommended Funding: **\$305,480** (80%)

**Allard Street – Grant Street to Reid Street – mill and resurface, sidewalks present**

Project Cost: \$116,000

Eligible Funding: \$92,800 (80%)

Recommended Funding: **\$92,800** (80%)

**Mather Street – Vroman Street to Roy Avenue – reconstruction with wide outside lane with sidewalks present**

Project Cost: \$615,000

Eligible Funding: \$492,000 (80%)

Recommended Funding: **\$492,000** (80%)

Staff is looking for a recommendation to the BCPC Board of Directors for approval of the 2012-2016 TIP and a funding scenario for STP-Urban funds.

A motion was made by D. Martin, seconded by E. Rakers, to recommend to the BCPC Board of Directors the approval of the 2012-2016 Transportation Improvement Program for the Green Bay Urbanized Area and funding scenario #2. Motion carried.

4. Any other matters.

T. Klimek of the Escanaba and Lake Superior Railroad stated that the Canadian National Railroad no longer publishes its phone number. T. Klimek stated he receives about two phone calls from the public per week regarding the poor condition of Canadian National and other at-grade rail crossings.

C. Runge asked how public works departments handle poor at-grade rail crossings.

S. Grenier, Assistant Public Works Director for the City of Green Bay, stated the city inventories the condition of every rail crossing in the city every two years. Staff attempts to work with the rail owner to make improvements. If the city and owner cannot agree, the city has statutory authority to order repairs.

S. Grenier stated the city has worked with the rail owner for improvements to three crossings in 2011. This includes the rail crossing at the Ashland/Clinton intersection in Green Bay.

Mr. Tom Wittig was introduced as the new Transit Director.

5. Adjourn.

B. Lamers adjourned the meeting at 10:17 a.m.